

VICTORIA VILLAGE MANOR

MEETING: Family Council
DATE: Wednesday, November 13, 2013 @ 7pm
PLACE: Gathering Room, VVM
RECORDER: John O'Halloran

PRESENT: Joanne Baker-Forth (Chair); John O'Halloran (Secretary); Lorraine O'Halloran (Treasurer), Mike O'Halloran, Robin O'Halloran, Tom Riley, Yvonne Parr, Wendy Massarotto (DRFS), Olivia Schmitz (Staff), Bill Arvantis (Staff - Guest).
REGRETS: Sharon Bate, Kathy Beatty, Tracey Baker

Issue	ACTION	PERSON RESPONSIBLE	TARGET DATE
1. Welcome	Chair welcomed everyone	Joanne	Nil
2. Sign-in sheet and confidentiality	All Family Council members signed the meeting sign-in/confidentiality sheet.	Joanne	Nil
3. Declarations of any items to be added to the agenda	Presentation by the new physiotherapy provider.	Joanne	
4. Condolences	One (1) death since our last meeting of October 9, 2013 as well as 2 discharged residents.	Wendy	Nil
5. Review/ Approval of Minutes from the October 9/13	Motion to approve - Lorraine O'Halloran Seconded- Joanne Baker CARRIED	All	Ongoing

meeting	Follow-up to the Minutes - Nil.		
6 . Treasurer's Report	<p>General Account: \$ 482.87 Zehrs/ Dare to Dream: \$2344.57 Staff Appreciation - \$ 80.00 Total - \$2907.44</p> <p>Canadian Tire: \$154.21 in cards and \$ 40.00 in CTC cash, total \$194.21. 1 bundle of tapes outstanding from Zehrs, totaling 80,003.13 in purchases with a return dollar value to VVFC of \$ 177.78 from August 20, 2013.</p> <p>A \$50.00 donation was made to the VV Palliative Care Committee in appreciation of Rev. Boros' presentations. In addition, \$59.47 was the cost of food, refreshments and a card for the presentations.</p>	Lorraine	Ongoing
7. Secretary's Report	None	John	Ongoing
8 VV Report from Wendy M.	<p>Wendy introduced Bill Arvanitis of the Arvan Rehab Group, the new physiotherapy provider at Victoria Village. Bill made a brief presentation on the Arvan Group. He and his staff are looking forward to working with VV residents and receiving feedback on their services from Family Council, residents and resident families.</p> <p>Wendy gave a reminder of the resident/family Christmas Dinner which takes place on December 6, 2013. There is no charge for residents attending. Tickets for family members are \$20.00 each and must be purchased before November 22/13.</p>	Wendy	Ongoing
9. Standing Items			
a) Report on the transition from Specialty Care to and independently run facility	Olivia gave a brief update on the progress of the transition. Some IT problems remain but are expected to be resolved in the near future. New email addresses for VV staff are up and running. Decisions are being made on what Family Council information will be included on the new website.	Olivia	Ongoing
b) Web-Site Committee	Tracey was absent. Some website comments were provided by Olivia (above).	Tracey	Ongoing

c) Family Council Presentation Series	A brief summary of the palliative care presentations by Rev. Steve Boros was given. The presentations were well received and attendance reached new records. There was some discussion on possible topics for a Spring 2014 presentation. This conversation will continue in our 2014 meetings. A possible topic centred around helping family members cope with a family member with dementia.	Joanne	January
10. OLD BUSINESS	Action items from last meeting		
a) Christmas Preparations:			
Staff Appreciation	Posters are up in the building and donations are starting to come in for Staff Appreciation. The deadline for presentations is December 15th. On December 17th a team of Family Council elves will package the appreciation gifts for distribution to Staff members.	Joanne	Nil
Resident Christmas Gift from Family Council	Mike advised the baked goods will be ready for pick-up and delivery to Victoria Village on December 24th. Staff will then distribute the gifts to residents.	Mike & Robin	Nil
b) Other	None.		Nil
11. New Business			
a) Vote to invite Kathy Beatty to remain a member of FC	Motion by Lorraine O'Halloran, (Seconded by Yvonne Parr) to invite Kathy Beatty to continue her participation on Family Council. CARRIED.	Lorraine	Nil
b) Bradford Greenhouse program and Dare to Dream	Joanne (for Tracey) gave a brief explanation of a Bradford Greenhouse loyalty program which may have some benefit for Family Council and VV residents. Gift certificates based on sales may be available which could then be used for purchases or used in some fund raising efforts. It was agreed that Tracey should follow this up and get more details.	Joanne for Tracey	January
c.) Board Meeting	Joanne will be attending the November 25/13 Board of Directors meeting and provide an update on Family Council activities.	Joanne	January
d.) Meeting in December??	Motioned by Lorraine O'Halloran, (seconded by Yvonne Parr) that there be no Family Council meeting in December 2013. A list of 2014 meeting dates was provided in the	All	Nil

	October 2013 meeting minutes.		
	There being no further business, the meeting was adjourned at 8:22 PM. Next meeting - Wednesday, January 8, 2014 at 7:00PM in the Gathering Room. HAVE A HAPPY AND SAFE HOLIDAY SEASON !!!!!!!		